



Dear NPSC Pharmacy Manager:

RE: Preferred Shredding Vendor

Many pharmacies, as well as here at our main office, use Infoshred for Document Destruction, Records Storage and e-Recycling. I wanted to let you know a little more about Infoshred and our preferred pricing.

Infoshred is one of New England's premier information destruction companies. We offer onsite and offsite document shredding as well as microfilm and microfiche disintegration, computer media destruction, VHS tape destruction, and product destruction. We also specialize in records storage and media vaulting.

Infoshred began in 1993 as a division of Recyclers LLC; a South Windsor based recycling business. Its creation was a result of strong client demand for secure and separate document destruction. In 1997 Infoshred was purchased by it's first employee, Stacey Lombardo, and organized as Infoshred LLC, **a State of Connecticut certified Minority Woman-Owned Business**. The company is a Charter Member of the National Association of Information Destruction (NAID), was an early adopter of the NAID Certification Program, and maintains Certification for Onsite and Offsite shredding. In response to the growing demand from our customers for secure document management services Infoshred launched a Secure Records Storage Division in October 2003.

Sincerely,

Scott D. Cremens
Director of Business Development
888-800-1552 scremens@infoshred.com



Infoshred is pleased to offer the following services for Connecticut, parts of Massachusetts and Rhode Island:

NPSC Group Purchasing Agreement

SECURITY CONTAINERS

Infoshred will provide locked and slotted 96 and/or 65-gallon roll cart container(s) for the safe storage of your sensitive documents. Infoshred also offers an attractive security console that fits nicely into the office décor. Your container(s) will be picked up on an on-call or scheduled basis.

COST OF PLANT-BASED DESTRUCTION

Infoshred sends a box truck to your company and swaps out the full shred container(s). The container(s) are returned to our secured facility in East Windsor and are shredded, baled and sent to a mill to be recycled. The cost for plant-based destruction includes shredding, pick-up and drop off of empty containers, and container rental. Cost does not include tax. The charge for containers is as follows:

<u>First Container</u>		<u>Each Additional Container</u>
96 gallon	\$35.00 per container	\$20.00 per container
65 gallon	\$30.00 per container	\$15.00 per container
Console	\$25.00 per console	\$10.00 per container

COST OF MOBILE DESTRUCTION

Infoshred will arrive at your location with our mobile shredding unit. Your material will be loaded into the box truck by an Infoshred security professional. The material is shredded at your site. The cost for mobile destruction includes shredding material on-site and container rental. Cost does not include tax. The charge for containers is as follows:

<u>First Container</u>		<u>Each Additional Container</u>
96 gallon	\$51.00 per container	\$36.00 per container
65 gallon	\$44.00 per container	\$29.00 per container
Console	\$37.00 per console	\$22.00 per container

Service Schedule Options:

Plant Based Destruction Mobile/Onsite Destruction:

Please circle desired equipment above

(Please check) Weekly Every other week Every four weeks



Please complete the second and third page and we will contact you with a delivery date
Alt Contact Name: First _____ Last _____

Email Address: _____ Billing Email
Address: _____

Phone #: _____ Fax #: _____

Office Hours: _____ Closed For Lunch?: (hours) _____

IT Contact: (Hard Drives/e-Recycling)
First _____ Last _____ Email
Address: _____

Records Manager: (Records Storage/Archives)
First _____ Last _____ Email
Address: _____

Billing Address (if different from service address)

Additional Pickup or delivery address (if different from service address)

Please provide any instructions the driver may need regarding your
delivery/service (parking, specific entrance, loading dock, stairs, elevator,
etc.) _____

Comments: _____

Method of Payment	Check _____	Credit Card _____	EFT _____
Card Type	_____	Card #	_____
Auth Code	_____	Exp Date	_____
Name on Card	_____	Billing Address	_____
Tax Status	Taxable _____	Tax Exempt _____	
		(if exempt please provide tax exempt form)	